

422280 ORIGINAL

Site Assessment Tracking and CERCLIS Data Entry Form
EPA Region III – Site Assessment & CEPP Section

Site Name: Arlan, Inc. 1100 Governor Lea Road, Bear, Delaware 19701
New Castle County
 DSN: _____ EPA ID#: _____ WasteLAN ID#: 03

Non-CERCLIS Tracking

- ☐ Pre-CERCLIS Screening Assessment [Documentation: note to site file containing decision]
 ☞ If the decision is to add the site to CERCLIS, also enter as a Site Discovery below.
- ☐ Brownfields Assessment [Documentation: note to site file describing activities performed]
 Check one: ☐ Federal-lead (Targeted Brownfields Assessment) ☐ State-lead (Cooperative Agreement)

CERCLIS Data Entry / Action-Level Data

ACTION (check one or more)	LEAD (circle one per action)	START DATE	COMPLETION DATE	QUALIFIER (circle one per action)
<input checked="" type="checkbox"/> Site Discovery (DS)	F S FF EP	<u>10/1/98</u>	<u>1/1/</u>	
<input checked="" type="checkbox"/> Preliminary Assessment (PA)	F S FF EP	<u>10/1/98</u>	<u>9/22/99</u>	<input checked="" type="checkbox"/> H L D DN A F W
<input type="checkbox"/> Site Inspection (SI)	F S FF EP	<u>1/1/</u>	<u>1/1/</u>	N H L D DN A F W
<input type="checkbox"/> Site Insp. Prioritization (SIP)	F S FF EP	<u>1/1/</u>	<u>1/1/</u>	N H L D DN A F W
<input type="checkbox"/> Expanded Site Inspection (ES)	F S FF EP	<u>1/1/</u>	<u>1/1/</u>	N G A F W
<input type="checkbox"/> Integrated ESI/RI	F S FF EP	<u>1/1/</u>	<u>1/1/</u>	N G A F W
☞ Do not also enter a separate ESI and RI.				
<input type="checkbox"/> Integrated Assessment (EA)	F S FF EP	<u>1/1/</u>	<u>1/1/</u>	N H L D DN G A F W
☞ Do also: a) enter as a PA, SI, ESI, or ESI/RI, and b) coordinate with the OSC/IMC to ensure the entry of a Removal Assessment (YA). Leads, start dates, and completion dates must match for all three actions.				
<input type="checkbox"/> HRS Package (HR)	F S FF EP	<u>1/1/</u>	<u>1/1/</u>	N O
<input type="checkbox"/> Proposal to NPL (NP)	F S EP	<u>1/1/</u>	<u>1/1/</u>	
<input type="checkbox"/> Finalization on NPL (NF)	F S EP	<u>1/1/</u>	<u>1/1/</u>	

CERCLIS Data Entry / Site-Level Data

- ☐ Edit CERCLIS Identifying Information (Site Name, Address, City, County, County ID, State, Zip Code)
 Explain: _____
- ☐ NPL Proposed Update Number: _____ ☐ NPL Final Update Number: _____
- ☐ Merge Site into Another Site: Merge the above site into the following site:
 Site Name: _____ DSN: _____ ID#: _____
- ☒ Archiving: It has been determined that no further Federal Superfund interest exists at this site based on available information. No further site assessment, remedial, removal, enforcement, cost recovery, or oversight activities are being planned or conducted.

<u>Bill Wintworth</u> Authorization Signature (SAM)	_____ Data Entry Signature	_____ Quality Assurance/IMC Signature
<u>9/22/99</u> Signature Date/Archive Date	_____ Date Entered into CERCLIS	_____ Date QA'd

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Site Assessment Tracking and CERCLIS Data Entry Form
EPA Region 3 – Site Assessment & CEPP Section

Instructions for Completing and Submitting Form

1. **Basic Site Information:** Enter the site name. For CERCLIS sites, also enter the Dump Site Number (DSN) and EPA ID Number.
2. **Non-CERCLIS Tracking:** This information is for tracking purposes only and will not be entered into CERCLIS. Check the appropriate boxes. Be sure that the appropriate documentation has been placed into the site file. For a Pre-CERCLIS Screening Assessment, if the decision is to add the site to CERCLIS, also enter as a Site Discovery under step 3.
3. **CERCLIS Data Entry / Action-Level Data:** This data applies to particular actions, not to the overall site. **THE ACTION, LEAD, AND START DATE SHOULD BE ENTERED WHEN AN ACTION IS STARTED; DO NOT WAIT UNTIL THE ACTION HAS BEEN COMPLETED. THE COMPLETION DATE AND QUALIFIER ARE ENTERED WHEN THE ACTION IS COMPLETED.**
Action: Check the appropriate boxes.
 - ☐ For a *Combined PA/SI*, check both the PA and SI boxes. The start dates, completion dates, and *Lead* should be the same.
 - ☐ For an *Integrated ESI/RI*, do **NOT** also enter a separate ESI and RI.
 - ☐ For an *Integrated Assessment*, **DO** also: a) enter as a PA, SI, ESI, or ESI/RI, and b) coordinate with the OSC/IMC to ensure the entry of a Removal Assessment (YA). Leads, start dates, and completion dates must match for all three actions.
 - ☐ For *Proposal to NPL* or *Finalization on NPL*, also enter the Proposed or Final Update Number under step 4.**Lead:** Circle the lead for each action. Lead codes are: F = Federal (EPA contractor); S = State; FF = Federal Facility; and EP = EPA In-House (EPA employee).
Start and Completion Dates: Enter the date the action was started and/or the date it was completed. See the "Site Screening and Assessment/Regional Decision Targets and Measures" for specific definitions of start and completion dates for particular actions.
Qualifier: Circle the qualifier for each action. Qualifier codes are:

N = no further <i>remedial</i> action planned (NFRAP)	A = addressed as part of an existing NPL use
H = higher priority for further assessment	L = lower priority for further assessment
D = deferred to RCRA Subtitle C Program	DN = deferred to Nuclear Regulatory Commission (NRC)
G = recommended for HRS scoring	O = proposed to NPL
F = referred to Removal Program, with further remedial assessment expected/needed	
W = referred to Removal Program, with no further remedial assessment expected/needed	
4. **CERCLIS Data Entry / Site-Level Data:** This data applies to the site overall.
 - ☐ For a *site merge*, indicate which site this site should be merged into. The site listed at the top of the form will no longer exist separately in CERCLIS, but will appear as an alias name under the site it is merged into. Site merges should only be done for identical, duplicate sites.
 - ☐ For *archiving*, be sure that no further site assessment, remedial, removal, enforcement, cost recovery, or oversight activities are being planned or conducted.
5. **Signature Block:** The SAM or other authorized employee must sign and date the form.

Submit the completed form to the Removal Branch Data Entry Coordinator. The form will be returned after the data has been entered and QA'd. Place the returned form into the site file.